

03/2015 JW



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**STATE OF DELAWARE**  
**BOARD OF OCCUPATIONAL THERAPY PRACTICE**

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PUBLIC MEETING MINUTES:	<b>Board of Occupational Therapy Practice</b>
MEETING DATE AND TIME:	<b>March 4, 2015 at 4:30 p.m.</b>
PLACE:	861 Silver Lake Boulevard, Dover, Delaware <b>Conference Room A, Cannon Building</b>
MINUTES APPROVED:	<b>May 6, 2015</b>

**MEMBERS PRESENT**

Kelly Richardson, Professional Member, President  
Karen Virion, Professional Member, Secretary  
Mara Beth Schmittinger, Professional Member  
Evan Park, Public Member (unable to participate in the meeting due to not completing Oath of Office)

**MEMBER ABSENT**

Victor Kennedy, Public Member

**DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT**

Kevin Maloney, Deputy Attorney General  
Jennifer Witte, Administrative Specialist II

**OTHERS PRESENT**

Laura Willey (Passwaters)  
Ann Neal  
Jessica Garcia

**CALL TO ORDER**

Ms. Richardson called the meeting to order at 4:33 p.m.

**REVIEW OF MINUTES**

A motion was made by Ms. Schmittinger, seconded by Ms. Virion, to approve the minutes from the January 7, 2015 as presented. The motion was unanimously carried.

**UNFINISHED BUSINESS**

### Rules and Regulations Public Hearing

The hearing went on record at 4:34 p.m. Mr. Maloney stated that the purpose of today's hearing was to consider adoption of proposed amendments to the Board's rules and regulations. The proposed changes to continuing education are amended to clarify their application and the amendment to rules of an administrative nature to reflect current practices. The Board members were introduced. Mr. Maloney marked as Board Exhibits 1 and 2 the affidavits of publication of notice of today's hearing for both the News Journal and the Delaware State News. There were no written public comments received. There were no comments by public present at the hearing. Mr. Maloney stated that the public comment period will remain open for the next fifteen days. Any comments received will be reviewed at the Board's next meeting. The hearing adjourned at 4:38 p.m.

### Discussion on Telepractice

The Board briefly discussed telepractice and stated that it will be a topic for further discussion on the July 2015 agenda.

## **NEW BUSINESS**

### Ratify Applications for Occupational Therapist/Occupational Therapy Assistant

A motion was made by Ms. Richardson, seconded by Ms. Schmittinger, to ratify the approval of the following applications:

Brianna Jones (Occupational Therapist)  
Emily Arndt (Occupational Therapist)  
Lois Slaughter (Occupational Therapy Assistant)  
Clarissa Blake (Occupational Therapy Assistant)  
Kristen Schack (Occupational Therapist)  
Katherine King (Occupational Therapist)  
Melanie Hoover (Occupational Therapist)  
Marcella Matteo (Occupational Therapist)  
Stephanie Asbury (Occupational Therapist)

The motion was unanimously carried.

### Review of Continuing Education Activities

Ms. Richardson made a motion, seconded by Ms. Virion, to approve the following continuing education activities as presented:

#### Delaware Technical & Community College

-Adult & Geriatric Special Interest Group: January 28, 2015, 1.5 hours

#### Pinnacle Rehabilitation

-Rehab Management of Common Orthopedic Conditions, 2 hours

#### Meghan Fisher

-Handwriting Without Tears Kindergarten - 5<sup>th</sup> Grade Workshop, 6.5 hours  
-Get Set for School Readiness & Writing Workshop, 3.5 hours

#### University of Delaware

-Delaware's 21<sup>st</sup> Annual Inclusion Conference, 4.5 hours

Delaware Occupational Therapy Association

- Pediatric Special Interest Group – February 5, 2015, 1.5 hours
- Pediatric Special interest Group – February 25, 2015, 1.5 hours

Delaware Association for Home and Community Care

- Collaborative Relationships: Improving Home Care, 6 hours

At Home Seminars

- Muscle Energy Techniques, 4<sup>th</sup> Edition: Module 1, 15 hours
- Muscle Energy Techniques, 4<sup>th</sup> Edition: Module 2, 15 hours

Brain Injury Association of Delaware

- Joined Voices, Shared Journeys; The Brain Injury Experience, 5.25 hours

The motion was unanimously carried.

A motion was made by Ms. Richardson, seconded by Ms. Virion, to table the continuing education request for Numotion for additional information. The motion was unanimously carried.

OT/OTA Refresher Course Discussion

The Board received information regarding a refresher course that was developed by the Minnesota Board for OTA's who have let their licensure lapse. They are looking to see if the course meets the Delaware requirements and could be considered acceptable. Ms. Schmittinger suggested that she discuss this with Delaware Technical & Community College to see if this was something they could possibly offer in the near future.

**CORRESPONDENCE**

The Board received information regarding NBCOT's Navigator which is a suite of competency tools that include online assessments and engaging opportunities for OTR and COTA certificants to verify their practice strengths and gauge their competency across several practice areas. Upon completion of the tools, they can earn professional development units (PDU) toward their next certification renewal.

The Board also received the VISA certificates issued by NBCOT in the fourth quarter of 2014.

The Board also answered several emailed questions.

**OTHER BUSINESS BEFORE THE BOARD (FOR DISCUSSION ONLY)**

The Board asked that Ms. Witte change the date of the July meeting from the first to further out to be considerate of those that tend to travel due to the holiday..

**PUBLIC COMMENT**

There was no public comment.

**NEXT SCHEDULED MEETING**

The next meeting will be held on Wednesday, May 6, 2015 at 4:30 p.m. in Conference Room A, 2<sup>nd</sup> floor, Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

**ADJOURNMENT**

There being no further business, Ms. Richardson made a motion, seconded by Ms. Schmittinger, to adjourn the meeting. The motion was unanimously carried. The meeting adjourned at 5:38 p.m.

Respectfully submitted,

*Jennifer L. Witte*

Administrative Specialist II